



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

March 14, 2012

CONTRACT TITLE: MAINTENANCE: MULTIGRAPHIC EQUIPMENT

CURRENT CONTRACT PERIOD: January 6, 2012 through January 5, 2013

BUYER INFORMATION: Tammy Michel
(573) 751-3114
Tammy.Michel@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	January 6, 2010 through January 5, 2011	January 5, 2014

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C110148001	For Orders and Payments: 0204151700 2	Presstek, Inc. Attention: Donna Woodin 201 West Oakton Street Des Plaines, IL 60018 Phone: (847) 759-2447 Fax: (847) 789-8590 Email: bids@presstek.com	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
01/06/12-01/05/13	03/14/12	Cancelled maintenance for MVE-Moberly equipment 1450K Serial #424506 and equipment 1250 Serial #380707. Added maintenance for MVE-Moberly equipment 1250R Serial #267770
01/06/12-01/05/13	02/22/12	Renewal of Contract
01/06/11-01/05/12	03/01/11	Added maintenance for MVE: Jefferson City equipment 1650XE/406912.
01/06/11-01/05/12	02/14/11	Added maintenance for MVE: Moberly equipment 9810 XCS and 9850. Cancelled maintenance for MVE: Moberly equipment 1250 Serial #314560, 1250R Serial # 801623 1960 Serial # 416444 and State of Missouri Department of Conservation equipment RY3302 Serial #8914 and 9995A Serial #1270.
01/06/11-01/05/12	01/21/11	Renewal of Contract.
01/06/10-01/05/11	06/22/10	Cancelled Maintenance on 4620K/427657, and 4620K/421780.
01/06/10-01/05/11	03/02/10	Added maintenance for 1250/38070, 1960XECD/416444, 1360CD/385297 and AB Dick Scanmaster W5836B01113. Cancelled Maintenance on 3059AIII/200425 and 1960/391520.
01/06/10-01/05/11	01/21/10	Vendor Number has been corrected.
01/06/10-01/05/11	01/14/10	Initial issuance of contract. Replaces contract C107089001.

1. SPECIAL INSTRUCTIONS TO AGENCIES

Purpose:

This contract is for maintenance on state owned multigraphic equipment.

Ordering:

Each using agency shall issue its own contract release using Commodity Service Code Number 93600 for all items. In the text you must list machine model, serial number, price and billing period (annual).

Replacement of Damaged Product:

The state agency is advised that the contractor shall be responsible for replacing any item received in damaged condition at no cost to the State of Missouri. This includes all shipping costs for returning non-functional items to the contractor for replacement.

Hardware, Software, Equipment, Materials and Supplies:

The state agency is advised that the contractor has agreed that all hardware, software, equipment, materials and supplies provided must be in good working order at time of delivery and placement at the state agency location. The contractor shall be responsible for bringing all said product to operating status according to industry or manufacturer standard at time of placement.

Service and Support:

The state agency is advised that the contractor has agreed that all service and support provided under contract shall be professional, prompt and in compliance with accepted business and industry standards.

System Maintenance and Repairs:

The state agency is advised of the following terms which the contractor has agreed to perform:

The contractor shall provide on-going preventive maintenance and support on each machine. Machine maintenance shall be provided at the annual total price for each machine.

Maintenance shall be performed monthly and shall be preventive in nature, including monthly service inspections and all emergency services calls that may be required by the agency in order to keep the equipment in good working order.

Each regularly scheduled preventive maintenance service inspection shall include a complete inspection, essential cleaning, lubrication, labor for replacing worn or broken parts and mechanical adjustments.

Hardware: The contractor must provide 24 hour per day, 7 day per week maintenance services, including preventive and remedial maintenance as well as all parts and labor. The contractor should provide additional support services for hardware trouble shooting and tuning purposes.

Software: The contractor must provide maintenance (e.g. upgrades/new releases) and technical support for all software provided, including ongoing telephone support, problem determination, and resolution.

The contractor shall provide the manufacturer's standard warranty on all system equipment, parts and supplies.

The contractor shall be responsible for furnishing all required parts to keep the equipment in good operating conditions.

The contract shall handle service calls during normal working hours (8:00 A.M. – 5:00 P.M.) Mondays through Fridays excluding state holidays. Response time on-site shall not exceed eight (8) hours from the state agency's request. All times shall be coordinated with the state agency and meet the agency's approval.

The contractor shall perform preventive maintenance service and furnish all necessary mechanical and electrical parts. The contractor will not furnish supply items and consumable parts such as rubber, ink, moisture, Kompac, and fibrous rollers, other rubber parts, static eliminators, numbering heads, lamps, and glass parts as part of preventive maintenance, although these items may be purchased from the contractor at the contractor's current pricing. The contract definition of rubber items shall refer to the soft rollers in the machines, example, ink form and distributor, and ductor rolls, squeegee rolls in processors, cleaner rolls in auto blanket cleaners. The exception to this definition follows: belts, hard oscillator rolls, feed rolls, paper feed tires shall be included and covered by the preventive maintenance rate and shall not be charged additionally.

The contractor shall be responsible for the equipment to be cleaned, lubricated and adjusted during regular working inspection calls. This contract also includes any "special calls" (service calls made between the regular scheduled p.m. calls) requested by the state agency.

Pricing and Invoicing

The state agency is advised that the contractor has agreed that all repairs and parts shall be invoiced separately at the contractor's then-current materials and supplies pricing. Repair shall be provided as needed and approved by the state agency. Prior to conducting any repair work, the contractor must submit a written estimate to the state agency for the state agency's explicit and authorized approval.

Contract prices shall include labor, mileage, travel time, and necessary parts, excluding all non-furnished items as noted above to maintain said equipment in good condition. Overhauling and/or rebuilding of the equipment shall not be included in the contract. For the purposes of the contract, "overhauling or rebuilding" shall mean the total rebuilding of a machine, replacing major parts, and returning the unit to as near to new condition as possible. State agencies shall obtain this service as needed using their local purchase authority.

The equipment shall be cleaned, lubricated and adjusted during regular working inspection calls. This contract also includes any "special calls" (service calls made between the regular scheduled p.m. calls) requested by agency.

Service calls shall be handled during normal working hours with a response time of no more than six hours from notifications.

Sam 2 Use:

Line Item 001 is available for both orders and payments. Total amounts are to be input. Sam 2 allows any amount. All amounts must correspond to contract pricing.

Survey:

A survey form is attached for the state agency user to give feedback on the contract.

Renewal Information:

The initial contract period runs 01/06/10 – 01/05/11. The contract has three (3) renewal options. This contract is renewable through 01/05/14.

Pricing Information

MISSOURI VOCATIONAL ENTERPRISES – JEFFERSON CITY

Model #	Serial #	Annual Price
1360	386707	\$2,528.04 (bi-monthly)
1450KCD	424516	\$2,995.68 (bi-monthly)
T51	88234YDA	\$759.96 (bi-monthly)
1650XE	406912	\$4,458.96 (bi-monthly)

MISSOURI VOCATIONAL ENTERPRISES – MOBERLY

Model #	Serial #	Annual Price
1250	281565	\$2,528.04 (bi-monthly)
1250	234732	\$2,528.04 (bi-monthly)
1250	169378	\$2,528.04 (bi-monthly)
1860CDG	398803	\$4,734.72 (bi-monthly)
1960CD	412963	\$4,734.72 (bi-monthly)
CH370PB	339	\$3,338.16 (bi-monthly)
DPM2404	88-530	\$5,102.76 (bi-monthly)
9910	6558	\$2,396.40 (quarterly)
T51	971942MMD	\$760.08 (quarterly)
1250N	336227	\$2,528.04 (bi-monthly)
1250R	314549	\$2,528.04 (bi-monthly)
1960XECD	416444	\$4,734.72 (bi-monthly)
1360CD	385297	\$4,500.00 (bi-monthly)
AB Dick Scanmaster	W5836B01113	\$1,120.00 (bi-monthly)
9810XCS	10976	\$2,528.04 (bi-monthly)
9850	4154	\$2,528.04 (bi-monthly)
1250	314560	\$2,528.04 (bi-monthly)
1250	267770	\$2,528.04 (bi-monthly)

**Office of Administration
Division of Purchasing and Materials Management
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: C110148001 **Contractor:** Presstek

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing and Materials Management
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
**You may also e-mail form to the buyer as an attachment at
tammy.michel@oa.mo.gov**